

## **STANWIX RURAL PARISH COUNCIL**

### **Draft Minutes of a Meeting Held on Wednesday 8<sup>th</sup> June 2022 at 7:30pm in the Parish Hall, Crosby-on-Eden**

#### **PRESENT**

The Chairman Cllr C Nicholson, Cllr's A Coles, H Phillips, E Leitch, D Milburn, A Robinson, C Savory and N Watson.

#### **IN ATTENDANCE**

One member of the public. The Clerk, S Kyle.

#### **SR 208/06/22 APOLOGIES FOR ABSENCE**

Apologies for absence were received from City Cllr's E Mallinson and County Cllr J Mallinson. Apologies are also noted from City Cllrs P Nedved and F Robson, which were received prior to the meeting.

#### **SR 209/06/22 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 11 MAY 2022**

**Resolved** to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

#### **SR 210/06/22 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST**

A previously granted dispensation for Cllr Robinson remains current, with regards to planning application 22/0297.

A declaration of interest was made by Cllr H Phillips in respect of planning application 22/0150, due to his workings with Houghton Wildlife Group.

#### **SR 211/06/22 PUBLIC PARTICIPATION**

None.

#### **SR 212/06/22 PLANNING MATTERS**

**212.1 Resolved** to ratify responses made out with the PC meeting:

**22/0384 The Orchard, Houghton House, Houghton, Carlisle, CA6 4DX** - Variation of Condition 2 (Approved Documents) Of Previously Approved Application 21/0195 (Three Storey Side Extension to Provide Stairwell/Link Leading to Kitchen on Ground Floor, Living Room with Terrace on First Floor & 1no. En Suite Bedroom Above on Second Floor; Provision of Powered Access Gates to Existing Entrance) To Amend The Design

**22/0375 Green Acres, High Knells, Houghton, Carlisle, CA6 4JW** - Demolition of Existing Carport and Greenhouse; Erection of Side Extension To Provide Car Port with Balcony/Terrace Above; Erection of Single Storey Detached Store Building to Rear

**22/0331 The Craig, Linstock, Carlisle, CA6 4PY** - Erection of Detached Garage with Extended Hardstanding Driveway

**22/0150 Gosling Sike Farm, Houghton Road, Houghton, Carlisle, CA3 0LD** - Erection of Detached Wooden Building to House A Seed Bank

**22/0193 Brackenthwaite, Whiteclosegate, Carlisle, CA3 0HY** - Erection of Detached Garage (Part Retrospective)

**212.2 Planning Applications Received:**

**22/0409 Norfels, Crosby on Eden, Carlisle, CA6 4QY** - Erection of Agricultural Steel Portal Building

**Resolved** to seek further information regarding the purpose of the building, which is not clear from the application form. A draft response will be circulated to members before submission.

**212.3 Resolved** to note Permission Notices Received:

**22/0310 Ronelea, 12 Houghton Road, Houghton, Carlisle, CA3 0LA** - Demolition of Garage, Car Port & Conservatory; Erection of Single Storey Front & Side Extension to Provide Porch, Double Garage & Garden Room

**5.4 Resolved** to Consider Updates with Ongoing Planning Applications:

**19/0452 - L/A Croft House Brunstock**

It was noted that the litigation continues and that a new window opening has been created away from the facing wall of Croft House. The item will remain on the agenda should any developments need to be reported in the future.

**Appeal Ref: APP/E0915/W/21/3277192 Land Adjacent to Shortdale Cottage, Tarraby Lane, Tarraby, Carlisle CA3 0JT**

It was reported that the Planning Inspectorate had carried an appeal to allow for the erection of four dwellings, instead of two. The need to install two passing places on Tarraby Lane, was however retained.

**21/1143 - Land Adjacent to Meadow Cottage, Tarraby, Carlisle CA3 0JS**

Concerns had been raised at the Development Control Committee that the traffic survey presented as part of the application had been inaccurate, quoting unrealistic quantities of buses and HVG's in Tarraby lane. A second survey had been subsequently commissioned, instead to measure average speeds. Further representations are to be made at the next Development Control Committee meeting.

**5.5 22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle** - Erection Of 101no. Dwellings with Associated Parking, Landscaping, Drainage and Surface Water Attenuation, Public Open Space and Access

**Resolved** to receive and note the minutes from the Parish Council hosted public meeting and to ratify the submitted response, which had been previously circulated to members via email.

## **SR 207/06/22 ADMINISTRATIVE MATTERS**

### **207.1 Speed Indication Device**

This matter was deferred until the next meeting.

## **SR 208/06/22 VILLAGE MATTERS**

### **208.1 Houghton Village Green Damage**

This matter was deferred until the next meeting.

### **208.2 Linstock Play Equipment**

This matter was deferred until the next meeting.  
drains.

## **SR 209/06/22 CLERK'S REPORT**

All matters were discussed as part of the agenda proper.

## **SR 210/06/22 FINANCE MATTERS**

### **210.1 Payments**

**Resolved** that the following payments be approved:

Sarah Kyle	June salary & reimbursements	£1295.90
HMRC	June PAYE	£226.42
NEST	June Pension	£98.58
Cluaran Landscapes	Groundworks	£948.00
Broxap	Football goals	£1404.00
Houghton Village Hall	Rental	£75.50
Houghton In Bloom	Grants	£700.00
RF Angus	Drainage Survey	£180.00
BHIB Insurance	Insurance 2022/23	£903.96
Parish Online	Mapping Software	£228.00
	<b>TOTAL</b>	<b>£6,060.36</b>

### **210.2 Bank Reconciliation**

**Noted:** Balances at bank as of 31<sup>st</sup> May 2022:

Cash Account	£31,022.10
Unity Bank (current a/c)	£1,886.55
Unity Bank (savings a/c)	£69,518.79
Income to 31/05/22	£49,389.29
Expenditure to 31/05/22	£8,227.08

### **210.3 Receipts**

**Resolved** to note the receipt of income:

- HMRC, VAT Refund, £2823.29
- Kirkbampton Parish Council, contribution towards Clerk's subs and phone, £42.00
- Hethersgill Parish Council, contribution towards Clerk's subs, £24.00

## **SR 211/06/22 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22**

### **211.1 Internal Auditors Report**

**Resolved** to accept the end of year internal auditors report for the financial year 2021/22 which had been circulated via email.

### **211.2 Annual Governance Statement**

**Resolved** to approve the Annual Governance Statement 2021/22 and authorise the Chairman to sign the Annual return. The document had been circulated to members via email.

### **211.3 Accounting Statements**

**Resolved** to approve the Accounting Statements for 2021/22 and authorise the Chairman to sign the annual return. The document had been circulated via email.

## **SR 212/06/22 COUNCILLOR MATTERS**

**Cllr Phillips** reported concerns regarding the length of the grass in between cuts at both Tarraby and Park Broom; the grounds maintenance team are to be requested to increase the cutting frequencies.

**Cllr Milburn** reported complaints regarding the cut from the bus stop from Houghton Road to Smithy Croft being overgrown; this is to be reported to Carlisle City Council for their attention.

**Cllr Robinson** informed members that he had obtained plans that show water supplies from Tarraby (Shortdale) to Lansdowne; these will be further discussed with the Chairman.

**Cllr Coles** noted that further timetable revisions were expected for the bus services in Houghton.

**Cllr Nicholson** reported possible survey work in a field in Houghton.

**Cllr Leitch** requested an update to the removal of the wall in Rickerby as previously reported; Cllr Nicholson to chase the matter with Carlisle City Council.

## **SR 213/06/22 DATE OF NEXT MEETING**

**Resolved** that the next meeting of the Parish Council will be held on Wednesday 13<sup>th</sup> July 2022 in the WI Hall, Linstock at 7.30pm.

There being no further business the Chairman closed the meeting at 7.58 pm.